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| **Step One:**  When a concern about a student is brought up, the team of teachers identifies the area of concern and begins documentation of Tier I interventions (those that are a function of the general education classroom and are universal or available to all students).  Documentation should be collected on the Tier I Interventions Documentation form.  Data should be collected, showing at least six data points or six assessments of progress. |
| **Step Two:**  If student fails to make sufficient progress, the intervention team will meet to discuss an Action Plan.  The team of teachers should bring the following completed documents to the meeting:  1. Intervention Team Review,  2.  Tier I Interventions Document and  3.  the data collection.  At this meeting, the intervention team will complete the Action Plan, and establish the method of data collection.  A target date for review of the plan should also be determined. |
| **Step Three:**  If sufficient progress is not made and concerns persist at the review meeting, the intervention team will complete the Tier II Action Plan Update and then complete another Action Plan (for Tier II, if different interventions are required or for Tier III, if the same interventions will be used, but intensity will increase).  A target date for review of the plan will be determined. |
| **Step Four:**  At the final review meeting (once Tier III has been reached), the intervention team will determine the intervention status.  The intervention status options include:  1. Problem resolved; exit Tier III  2. Problem not resolved; redesign/modify interventions in Tier III  3. Significant differences are documented; refer to SCPCSD |