RLOACS Board Meeting

Meeting Minutes September 16, 2014 1398 Church Rd, Hardeeville, SC

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| Present:   Absent: | Dr. Rob McBrayer, Chair; Brandi Freeman, Secretary; Sheree Darien, Treasurer; Eunice Spilliards, Pershawn Patterson; Les Wicks, Facilities Development; Dr. Karen Wicks, Executive Director; Bill Moser, Kelly-Moser Consulting; Amleht Alston via phone    Anthony Altizer; Vice-Chair, Penny Daley , Michelle Scott |
| Venue  Royal Live Oaks Academy  Next Parent Meeting: October 30, 2014 |  |
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A quorum was present.

* **Old business:** 
  + **Open Meeting** - Chair

Meeting was called to order at 6:30. Motion was made to proceed with minutes by Brandi Freeman and seconded by Sheree Darien. Unanimously approved.

* + **Approval of Minutes of August 19, 2014 meeting** – Secretary – A motion was made by Pershawn Patterson and seconded by Brandi Freeman to accept the minutes, and the minutes were unanimously accepted.
* **New business:** 
  + **RLOA Mission Statement** - The Chair read the complete mission statement.
  + **Finance Report for August 2014** - Bill Moser presented and discussed at length changes in August finances. Motion to accept the August budget was made by Brandi Freeman and seconded by Eunice Spilliards. Unanimously approved.
  + **Update on Building, Finance, and Architectural Work** – Les Wicks; Facilities Development: ***Old Campus:*** Outside work being completed for the two new modular and the cafeteria in accordance with OSF requests. We anticipate completion of sidewalks and porches for modular within a few days and completion of outside work next to the cafeteria within 10-14 days. ***New Campus:*** Logging should be completed by the first week of October. We anticipate USDA application will be submitted by December and groundbreaking will take place in the first quarter of 2015. A feasibility study by an outside firm is required as part of the application process. That will not be completed until the end of November. Along with updates on New Campus Les was asked by Board to request a timeline of procedures and steps from Michael Kirby of Raymond James. Those were provided to the Board by email within a few days of the Board meeting. Michael Kirby, from Raymond-James indicated the following: The feasibility study will drive the schedule somewhat, at least to a full application. Closing will eventually be driven by the final construction design and drawings, along with the construction bid process. We should target a full application around the final study in late November or early December. Full approval should come within 45-60 days (hopefully we can push things along quicker), and we should look to go out for bids in January; however, this is all dependent on the architect and the final drawings. We should close shortly after receipt of bids.
  + **School Updates:**
* **Action Plan:** Dr. Wicks met with District personnel on September 15th re Action Plan and held a subsequent meeting with the leadership team to discuss next steps.
* **RTI (Response to Intervention) with Classroom Teachers, Grades K-5:** *Jacob’s Ladder* as separate ELA block. *Academic Word of the Week*: 55 words that make or break student understanding are briefly discussed each morning, one for each week, by Dr. Wicks after the pledge and moment of silence, along with the character word of the month and the character words contained in RLOACS: Show **R**espect, Take **L**eadership in Positive Ways, **O**wn One’s Actions, Have a Positive **A**ttitude, and Engage in **C**ommunity **S**ervice.
* **RTI with Interventionists/Paraprofessionals:** Over 300 of 550 students will receive help from interventionists and paraprofessionals depending on PASS/current MAP scores (testing done first 2 weeks of school). Interventionists (Reading: 1 p/t in K-2, 1 f/t in 3-5, 2 p/t in 6-10; Math: 1 f/t) and 11 paraprofessionals are assigned to struggling students (grades 2-10; k and 1st have paraprofessional in each classroom; 1 paraprofessional for P.E., 2 ESOL for 172 students, 1 for Lab) each day based on needs assessment by grade level, and will use the following programs for intervention. Performance and interim performance goals were created for each area of need with an action step, timeline, people responsible, and indicators of implementation; weekly data meetings and progress monitoring.
* *DIBELS*
* *Logic of English*
* *Explode the Code*
* *Reading Detective*
* *Math Solutions*
* *Scholastic Guided Reading*
* **Software Programs:**
* *IXL Math*
* *Study Island*
* *Pixton*
* *History in the Making*
* *RazzKiz*
* *Reading A-Z*
* *Open Book*
* *Study Buddies in math and reading*
* **Classroom Management:** It has greatly improved this year. Strong leadership is the biggest key, but also implementation of CHAMPS, character word of month, RLOACS.
* **Professional Development:** More streamlined PD; PD360; PBL/Reading Coach, PLTW/STEM Coordinator; PBL/ Reading Coach is organizing classroom libraries, using BookSource and seeking donations of books. She has helped teachers write 8 or 9 grants for additional resources. PLTW/STEM Coordinator is incorporating robotics and engineering design with practical applications. We are exploring the possibility of engineering students touring Boeing and/or Gulfstream plants. Other resources: a cart of28ChromeBooks in every classroom, 13 PCs for engineering students, 28 PCs in lab, StudyBuddies. Teachers have 2 45-min. planning periods, 30 min. lunch—providing more opportunities for ongoing professional development by PBL/Reading Coach and APS. PBL incorporates art, music.
* **Volleyball Schedule** is attached.
* **September newsletter** is attached.
* **Public Comment** – No comments.
* **Motion to Adjourn** – Motion to adjourn was made by Sheree Darien at 8:00 and was seconded by Rob McBrayer. Unanimously approved.
* **Executive Session**- No Executive Session was held.