



ROYAL LIVE OAKS ACADEMY

OF THE ARTS AND SCIENCES CHARTER SCHOOL

1398 Church Road, P.O. Box 528, Hardeeville, SC 29927

Phone: (843) 784-2630 • Fax: (843) 784-2623 • www.rloacs.org

RLOACS Board Meeting

Meeting Minutes June 12, 2018

Present: Dr. Rob McBrayer, Chair; Eunice Spilliards, Vice-Chair; Anne Bridgers; Sergio Nuno; Joan Rountree; Dr. Karen Wicks, Executive Director; Brian Morse, Chief Academic Officer; Amy Kaufman, Elementary Director; Lauren Kaufman, High School and PBL/PLTW Director; Gregg Dixon, PBL Coach; Dana Anderson, Operations & Personnel Manager; Les Wicks, Facilities Development

Call In: N/A

Absent: Brandi Freeman; Amleht Alston; Deanne Spikes

Venue: Student Dining Hall

A quorum was present.

☐ **Old business:**

- **Open Meeting** - The meeting was called to order at 6:32 pm by Dr. McBrayer. Anne Bridgers made a motion to approve the agenda. Kelli Boniecki seconded the motion and the motion carried.
- **Approval of Minutes** – A motion was made by Brandi Freeman to accept the minutes of the April 17, 2018 Board Meeting. Eunice Spilliards seconded the motion and the motion carried.

☐ **Public Comment:** – No public comment.

☐ **RLOA Mission Statement:** – Dr. McBrayer read the mission statement of RLOACS.

☐ **New business:**

- **Finance Report for May 2018 – BUDGET REPORT** – Dr. Wicks presented the report in KM Consulting's absence. Line 5: Increased by **\$2,159** to include final 135 day count. Line 27: Increased by **\$1,648**. Received more summer reading allocation. Line 29: Increased by **\$40,417**. State money added back. Line 65: Decreased by **\$9,000**. Less expenses. Line 73: Decreased by **\$1,200**. Line 74: Increased by **\$77**. More expenses. Line



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76: Decrease **\$45,000**. Moved to IDEA Salaries. Line 77: Decrease by **\$11,373**. Less insurance expected. Line 86: Increased by **\$18,530**. Summer Reading Salary added. Line 87: Decreased by **\$300**. Line 115: Decrease by **\$1,629**. Line 116: Increase by **\$80**. Due to more expenses. Line 117: Decrease by **\$8,230**. Line 120: Decrease **\$2,968**. Line 134: Decrease by **\$7,000**. No more expenses expected. Line 136: Decrease by **\$2,851**. Less insurance than expected. Line 141: Increase by **\$5,000**. Due to Sept. invoice for Bond Projection Assistance. Line 152: Increase by **\$6,500**. Line 153: Decrease by **\$6,000**. Line 156: Increased by **\$6,000**. Line 159: Increase by **\$5,600**. Line 162: Decrease by \$2,284. Less insurance than expected. Line 168: Increased by **\$2,000**. Line 175: Increased by **\$9,400**. Software Expense. Line 177: Increase by **\$3,311**. Line 184: Increased by **\$1,365**. Line 202: April's fund balance was \$44,996. May's fund balance came to \$122,362 which is a **\$77,366** increase.

- Dr. Wicks reviewed the FY19 Projected Budget in KM Consulting's absence. Chair McBrayer called for the Board's approval of the May financials and FY19 Projected Budget: 3rd Reading. Kelli Boniecki made a motion to approve the May financials and FY19 Projected Budget and Eunice Spilliards seconded the motion, which carried unanimously.

- ☐ **Approval of Technology Use Agreement-** Dr. Wicks reported on the new Technology Use Agreement for all employees. Chair McBrayer called for the Board's approval to accept the Technology Use Agreement. Joan Rountree made a motion to approve and Eunice Spilliards seconded the motion, which carried unanimously.
- ☐ **Board Resolution Note-** A motion to pass an updated Board Resolution for New Campus financing was made by Brandi Freeman and seconded by Eunice Spilliards; the motion carried unanimously.
- ☐ **Executive Director and Leadership Team Reports -** Dr. Wicks discussed the progress of closing out the year, the stellar performance of our Valedictorian and Salutatorian and our keynote speakers at graduation, and the steps in making the transition to Charter Institute at Erskine. The following updates were provided:
 - **Update on New Campus Financing:** Dr. Wicks shared information about the bond closing and groundbreaking ceremony. The Board discussed the due diligence steps that will take place through the Construction Committee and the outside inspector.
 - **Reading Research- 3rd Grade Report:** Amy Kaufman provided the final review and results of her doctoral studies on Reading Research with upcoming data collection for 3rd grade scores.



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- **School Updates:** Mr. Morse spoke about the graduate scholarship totals, graduate career cluster completer results and Honor Societies report. Over \$370,000 were awarded to 2018 graduates of RLOACS. All but 3 third graders scored proficient on the year-end reading test, which is a tremendous improvement over previous years. Ms. Traynham and Mr. Dixon discussed the progress on PBL implementation and the plans for its expansion in the 2018-19 school year.

- **Executive Session** – A motion to move into Executive Session discuss contractual and legal matters was called at 7:48 pm by Chair McBrayer and seconded by Sergio Nuno; the motion carried. The Board came out of Executive Session at 8:22 pm.

- **Other Business-** None at this time.

- **Motion to Adjourn** – With no further business to discuss, Chair McBrayer made a motion to adjourn at 8:22, Sergio Nuno seconded the motion, and it carried.